



systemware

# Scan Station

## Transform Documents into Actionable Information

The ability to efficiently capture documents and business content is crucial to any content management solution. Systemware offers a better way to capture all documents transforming your paper into actionable, retrievable information that allows you to work more productively and make better decisions.

With Systemware Scan Station, you can securely capture documents and all of the associated information into our content repository - Systemware Content Server - providing fast, easy access and retrieval of information. This browser-based application seamlessly supports a wide range of document types including: JPG, GIF, PDF and TIFF formats as well as optical character recognition (OCR), intelligent character recognition (ICR), optical mark recognition (OMR) and bar code recognition (BCR).

Whether documents are manually entered, derived from external sources, or recognized and lifted from images, Scan Station automatically indexes documents attaching metadata for fast accurate retrieval of information. Our pre and post processing capabilities ensure that our solution successfully meets all of your recognition requirements. In addition to full text OCR, Systemware provides a template designer to allow you to design region-based recognition forms as well as read both two column and variable data point forms.

While our recognition engine consistently delivers a high degree of accuracy, we understand that exception handling is critical to your overall success. So for any information that does not meet your confidence threshold, Systemware provides an intuitive validation work queue allowing users to quickly validate exceptions.

Systemware allows only authorized users the ability to scan documents or upload information directly into the system providing security while supporting compliance requirements. By scanning directly into the Systemware solution, sensitive information will never be stored on a desktop. We have taken this one step further, allowing your customers to securely scan documents directly back into your Systemware repository giving you the ability to capture important documents not only across your enterprise but also from outside your organization.

## Key Features

- Captures documents quickly and easily from any device in any location
- Automatically attaches indexes and metadata for accurate information retrieval
- Extracts content from a wide spectrum of information types: OCR, BCR, ICR, OMR
- Supports high volume capture
- Manages privileges by role or department
- Delivers browser-based access
- Compatible with any TWAIN-compliant device

## Benefits

- Streamlines the collection of information across the enterprise
- Simplifies processes while increasing productivity
- Reduces costs associated with paper documents
- Increases the security and control of information
- Allows all documents and content to be centralized in one repository
- Easily expands with your business
- Simplifies administration of changing users, permissions, and global updates

## System Requirements

- Web Browser
  - Internet Explorer 6.0 +
  - Netscape 7 +
  - Firefox 1.0.5 +
- Scanner
  - TWAIN compatible scanner
- Systemware Content Server
- Systemware Content Integrator
- Integrates with any User Interface