

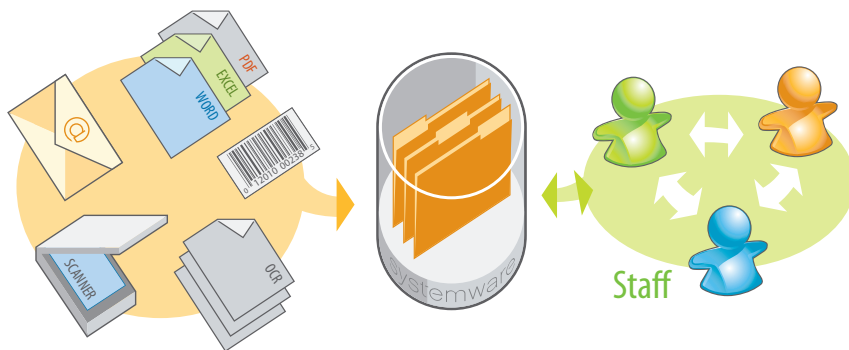
Streamline Processes - Improve Results

It can be overwhelming. The ever-increasing amount of paper and electronic documents, forms, reports and records required to operate your business. With Systemware Document Management Solutions instead of worrying about managing the vast amount of documentation, you are able to streamline processes and focus on what is really important – your business.

A single, seamless solution helps you efficiently capture, organize, manage and deliver documents and content, all within the context of your business. This advanced content repository easily integrates with other applications so you can manage and access all your information, all in one place.

Beyond traditional paper-scanning, Systemware provides a complete foundation for collecting and retrieving all critical enterprise content. Documents can be quickly scanned from any office scanner transforming paper documents into actionable, retrievable information.

Once in the system, all documents are indexed, stored, and managed throughout the life cycle to final disposition. Systemware integrates easily with a variety of core business applications providing direct access to information from our solution as well as other core applications that support your business processes.



Key Benefits

- ▶ Improve access to information
- ▶ Streamline processes
- ▶ Reduce errors associated with manual entry and filing
- ▶ Eliminates paper and storage costs
- ▶ Ensures regulatory, audit and procedural compliance

Immediate Access to Information - Anywhere

Accounts Payable/Receivable

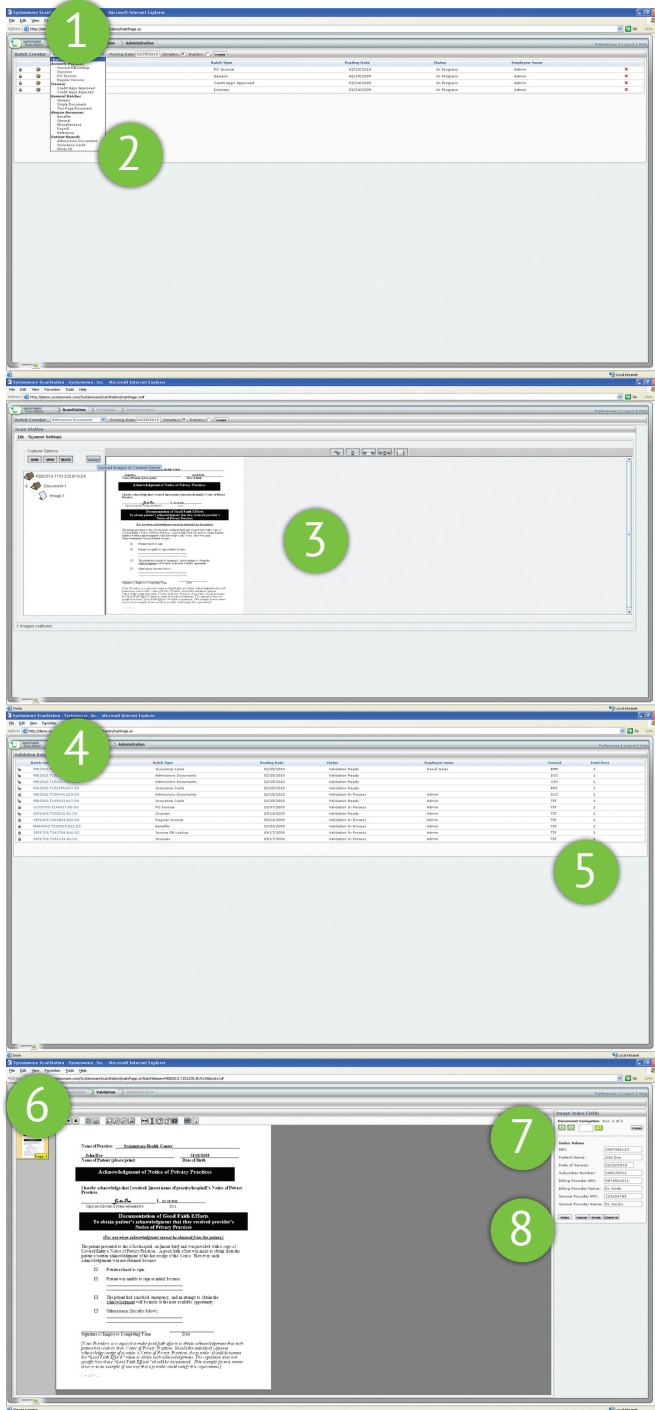
- Significantly improve business performance by linking purchase requests, invoices, packing slips, check requests, checks and related correspondence together as a single transaction.

Human Resources - Easily capture and store all important documents – resumes, letter of references, W-4s and insurance – for the life cycle of the employee.

Loans - Streamline loan processing by effectively managing loan collateral documents and information either through scanning and/or uploading into the system.

Customers Service - Quickly address customer needs by immediate access to the entire customer relationship including: customer account documents, statements, correspondence and notes.

Systemware Document Management



- 1 Creates any number of batch types required to support all scanning needs from a centralized solution
- 2 Provides scanning, software upload and monitored folder support for batch capture
- 3 Supports barcode and OCR data extraction
- 4 Addresses all scanning needs for the entire organization – Accounts Receivables, Accounts Payable, Human Resources, etc.
- 5 Supports multiple document formats
- 6 Offers granular roles and rights-based access to scanning and the archive of documents
- 7 Supports multiple index types and levels. Integrates with multiple existing data sources for derived indexes
- 8 Provides intuitive, configurable data validation panels

About Systemware

Systemware provides ECM solutions to some of the largest US organizations – across multiple platforms – in deployments managing petabytes of data and billions of documents. Systemware enables customers across a wide range of industries to make better business decisions, capitalize on information assets, improve productivity while reducing costs and ensuring compliance. Founded in 1981, Systemware is a privately-held corporation headquartered in Addison, Texas, with branch offices throughout the United States.



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